

Hausman-Kunkel, Inc.

Insurance Services • 40 S. Prospect Ave; Roselle, IL 60172 • (630) 894-7510



Request for Certificate of Insurance

PLEASE FAX THIS COMPLETED REQUEST TO: 630-597-2611

OR

E-MAIL THIS COMPLETED REQUEST TO: COI@H-KINC.COM

Name as shown on policy: _____

Name of person requesting certificate: _____

Name of company requesting cert: _____

Attention to (optional): _____

Address of company requesting cert: _____

(City, State, Zip) _____

FAX or E-mail of certificate holder: _____

Your FAX or E-mail (if you want a copy): _____

Does cert. holder need to be listed as an additional insured? Yes No
(Please check one)

What is your relation to the certificate holder? _____

Please describe any specific property and/or
equipment that needs to be listed on the
certificate: _____

**PLEASE NOTE: THERE MAY BE AN ADDITIONAL CHARGE TO ADD AN
ADDITIONAL INSURED TO YOUR POLICY.**

If your certificate has special requirements, please send us a copy of those
requirements and allow additional time to process your request.

Name of person to be reached if necessary: _____

Primary phone number of person: _____

CERTIFICATE
HOLDER
INFORMATION